



As a Supplier to Scicon Technologies Corporation (“Scicon”), by accepting and fulfilling a Scicon Purchase Order marked with “AS9100 Terms and Conditions Apply,” your organization (“Supplier”) agrees to meet the following requirements in support of Scicon’s AS9100 standards and business requirements.

### **AS9100 Terms and Conditions**

1. **Shipment Delays** – Products and/or services shall be delivered 100% on-time. If the agreed upon delivery date cannot be met, Supplier shall notify Scicon in advance for a determination if the purchase will be continued and acceptable.
2. **Product Quality** – Products delivered to Scicon by Supplier shall be correct and free of defects per the supplied Purchase Order.
3. **Receipt of Nonconforming Product** – Scicon will contact the Supplier upon receipt of nonconforming product or material, and Scicon will post a Nonconformance Report (NCR) against the Supplier in Scicon’s QMS records. Scicon may also issue a Supplier Corrective Action Request (SCAR) to the Supplier. The Supplier must respond in a timely manner to all SCARs. Arrangements for approval of supplier nonconforming product or material must be known and approved by Scicon prior to delivery.
4. **Changes to Product/Process** – Supplier shall contact Scicon of any change to a product and/or process, and obtain approval from Scicon Quality Manager when such change affects the original Purchase Order.
5. **Right of Entry** – Scicon, Scicon’s customer, and regulatory authorities retain the right of access to all Supplier and sub-tiers facilities of the supply chain involved in the AS9100 product or material order and to all applicable records. Records shall be available for review by customers and regulatory authorities in accordance with contract or regulatory requirements. Unless otherwise stated on the Purchase Order, records must be retained for a minimum of 10 years.
6. **Approved Special Processes** – Where required on Scicon’s Purchase Orders, Suppliers must use Scicon customer-approved special process sources.
7. **ITAR Regulation** – Scicon may submit ITAR-Controlled Technical Data to the supplier. Supplier certifies that it will advise its employees who have access to ITAR-controlled Technical Data of their obligations regarding the dissemination of such data.
8. **Packaging and Preservation** – Supplier shall package and preserve to the extent necessary to prevent physical damage during shipment.
9. **Confidentiality** – Supplier agrees that all customer information including electronic data, drawings, and other supplied information received in the request for quotation stage or from the purchasing documents shall be held in strict confidence  
  
and no third party request shall be authorized unless instructed in writing by Scicon’s CNC Operations.
10. **Counterfeit Materials Prevention** – Supplier agrees to implement a Counterfeit Materials Policy which will prevent Scicon from receiving Counterfeit Goods.
11. **Requirements Flow-Down** - Supplier shall flow down to all sub-tier suppliers of the supply chain all applicable Scicon, regulatory, and AS9100 standards including requirements stated explicitly in the purchasing documents. Supplier shall ensure that all persons doing work under the organization's control are aware of : the quality policy; relevant quality objectives; their contribution to the effectiveness of the QMS, including the benefits of improved performance; the implications of not conforming with the quality management system requirements; relevant quality management system documented information and changes thereto; their contribution to product or service conformity; their contribution to product safety; the importance of ethical behavior